

WESTAMPTON TOWNSHIP BOARD OF EDUCATION

**REGULAR MEETING
& PUBLIC HEARING**

**MAY 6, 2019
7:00 P.M.**

AGENDA

1. Call to Order by the Board of Education President: Justin Wright

This meeting has been properly advertised in compliance with the requirements of the Sunshine Law.

2. Moment of Silence/Pledge of Allegiance: Justin Wright

3. Roll Call: Tracy McGuire, Board Secretary

4. Welcome Visitors: Justin Wright

5. Approval of Minutes: * Regular Meetings: April 15, 2019

6. Presentations: **2019-2020 Budget Presentation**

7. Executive Session:

RESOLUTION:

THEREFORE, BE IT RESOLVED BY THE WESTAMPTON TOWNSHIP BOARD OF EDUCATION THAT this Board of Education, enter into executive session for discussion of personnel, student issues, as well as other matters which require attorney/client privilege. The outcome of such discussions will be made public at the appropriate time. No action will be taken.

8. Public Comment on Agenda Items Only:

It is anticipated that before addressing the Board, individuals have given the appropriate school district staff an opportunity to address all issues and questions. (Questions and/or comments should be directed to the Board President and/or Superintendent. The total time allotted for public comment is 15 minutes. Each speaker is limited to 3 minutes of comment time. In an effort to ensure that each speaker is given the full 3 minutes of comment time, please complete your statement and/or ask all questions then indicate that you are done.)

8.1 Action Items:

8. 1. A.1. Approval to Adopt the 2019-2020 School District Budget:

RESOLUTION #:

THEREFORE, BE IT RESOLVED BY THE WESTAMPTON TOWNSHIP BOARD OF EDUCATION THAT the proposed 2019-2020 School District Budget be adopted with a General Fund amount of \$15,064,517 Debt Service total of 539,600 and a Grand Total of \$15,930,913 with \$10,218,467 to be raised by local taxes to support the General Fund and 539,600 for debt service.

8.1. A.2 Approval of Request for District Taxes:

MOTION:

The School Business Administrator and Board Secretary call for a motion to approve requesting District Taxes from Westampton Township for the 2019-2020 school year in the amount of \$10,218,467 for general fund and 539,800 for debt service consistent with the attached.

9. District Department Quarterly Reports:

Westampton Middle School Report:	Matthew Andris, Principal
H.I.B. Report:	Matthew Andris, H.I.B. Coordinator
WIS School Report:	Rachel Feldman, Principal
Holly Hills School Report:	Jennifer Murray, Principal/Curriculum Supervisor
Special Services Report:	Jean Zitter, Supervisor of Special Services
Superintendent’s Report:	Anthony Petruzzelli, Superintendent
Facilities Report:	Tracy McGuire, Board Secretary

10. Correspondence: None at this time

11. Board of Education Committee Reports:

11. A. Budget/Personnel Committee:

Members: Justin Wright, Jennifer Dinardo, and Ryan Fagan Dinardo

11. A. 1. Payment of Bills: *

MOTION:

The Budget and Finance Committee calls for a motion to approve payment of the bills as presented.

11. A. 2. Payment of Cafeteria Account Bills: None at this time.

11. A. 3. Approval of Tenured Certified Staff:

MOTION:

The Superintendent calls for a motion to issue contracts to Tenured Certified Staff members for the 2019-2020 school year as per the personnel book:

11. A. 4. Approval of Non-Tenured Certified Staff:

MOTION:

The Superintendent calls for a motion to issue contracts to Non-Tenured Certified Staff members for 2019-2020 school year as per the personnel book.

11. A. 5. Approval of Non-Tenured Support Staff:

MOTION:

The Superintendent calls for a motion to issue contracts to the following Non-Tenured Support Staff for the 2019-2020 school year as per the personnel book:

11. A. 6. Approval of Administrative Staff Salaries:

MOTION:

The Superintendent calls for a motion to issue contracts to the Administrative Staff for the 2019-2020 school year as per the personnel book:

11. A. 7. Approval of Non-Aligned Staff Appointments for the 2019-2020 School Year

MOTION:

The Superintendent calls for a motion to approve issuance of letters of intent for non-aligned staff members for the 2019-2020 school year as per the personnel book:

11. A. 8. Approval of Michael Blake’s Contract:*

MOTION:

The Superintendent calls for a motion to approve Michael Blake’s contract from July 1, 2019 – June 30, 2020 at the rate of \$120.00 per hour.

11. A. 9. Approval of Long Term Substitute Westampton Intermediate School Teacher: *

MOTION:

The Superintendent calls for a motion to approve Carrie Biegler as long-term substitute for Lauren Greeby from May 17, 2019 through the remainder of the school year, on Step 1, MA.

Day 1-7	\$90.00/day
Day 8-20	\$100.00/day
Day 21+	\$296.96/day

11. A. 10. Approval of Letter of Resignation of WMS Principal: *

MOTION:

The Superintendent calls for a motion to accept, with regret, the letter of resignation of WMS Principal, Matthew Andris, effective June 30, 2019.

11. A. 11. Approval of School Board Secretary for the 2019-2020 School Year

MOTION:

The Superintendent calls for a motion to appoint Karen Greer of Delran, NJ to the 12-month position of School Board Secretary for the 2019-2020 school year at a salary of \$82,500.

11. B. Curriculum/Community Committee:

Members: Christopher Hamilton, Rayna Denneler, and Vanessa Nichols

11. C. Legislative/Policy Committee:

Members: Malcolm Whitley, Alan Hynes, and Suzanne Applegate

11. C. 1. Adoption of Bylaws, Policy and Regulations: None at this time.

12. A. Information Items:

12. B. Enrollment Report: * April 2019

12. C. Fire/Security Drills:

School	Drill	Date	Zone/Time
Holly Hills Elementary	Fire Drill	4/12/2019	Zone 2/2:20 p.m.
Holly Hills Elementary	Lockdown	4/17/2019	120 secs.
Westampton Middle	Fire Drill	4/3/2019	Zone 6/76 secs.

Westampton Middle	Shelter in Place	4/30/2019	5 mins.
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- 12. D. **Suspensions:** * April 2019
- 12. E. **Student Action Items:** None at this time.
- 12. F. **Reports:** None at this time.
- 12. G. **Miscellaneous Action Items:**

12. G. 1. Approval of Facilities Use Calendar WMS and HHS: *

MOTION:

The Superintendent calls for a motion to approve the Facilities Use Calendars at the Holly Hills and Westampton Middle Schools.

12. G. 2. Approval of Summer Work Hours:

MOTION:

The Superintendent calls for a motion to approve summer work hours beginning the week of June 17, 2019 through Friday, August 30, 2019 for twelve month employees: Monday through Thursday, 8:00 a.m. to 3:30 p.m. with a 30-minute lunch for office personnel, and Monday through Thursday, 7:00 a.m. to 5:00 p.m. for custodial staff.

13. Reports of the School Business Administrator and Board Secretary:

- 13. A. **Information Items:** None at this time.
- 13. B. **Monthly Attendance Report:** * April 2019
- 13. C. **Cafeteria Report:*** March 2019
- 13. D. **Building Inspection Reports:** None at this time.
- 13. E. **Action Items:**

13. E. 1. Monthly Reports of Board Secretary and Treasurer:*

RESOLUTION #21-18:

The School Business Administrator and Board Secretary call for a motion to approve the Secretary’s and Treasurer’s Reports which are in agreement as of March, 2019.

THEREFORE BE IT RESOLVED BY THE WESTAMPTON TOWNSHIP BOARD OF EDUCATION THAT pursuant to N.J.A.C. 6:20-2.12(e) that to the best of knowledge of the members of the Board of Education that no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2.12(b) and that it appears that sufficient funds are available, subject to funding by the State and Federal Governments, to meet the District’s financial obligations for the remainder of the fiscal year as of March, 2019.

13. E. 2. Mileage Reimbursement: *

MOTION:

The School Business Administrator and Board Secretary call for a motion to approve mileage reimbursement consistent with employment contracts and Board Policy for the months of May/June 2019.

13. E. 3. Approval of Joint Transportation Agreements: *

MOTION:

The School Business Administrator and Board Secretary call for a motion to approve Joint Transportation Agreements with the Burlington County Educational Services Unit to provide transportation of Public, Non-Public and Vocational Schools, Special Education Winter Bus Routes and of Special Education Summer School Bus Routes for the 2019-2020 school year.

14. Unfinished Business: None at this time.

15. New Business:

15. A. 1. Approval of Substitute Teachers/Support Staff/Custodians: None at this time.

16. Public Comment on Non-Agenda Items Only:

It is anticipated that before addressing the Board, individuals have given the appropriate School district staff an opportunity to address all issues and questions. (Questions and/or comments should be directed to the Board President and/or the Superintendent. The total allotted for public comment is 15 minutes. Each speaker is limited to 3 minutes of comment time. In an effort to ensure that each speaker is given the full 3 minutes of comment time, please complete your statement and/or ask all questions then indicate that you are done.)

17. Board President’s Report: Justin Wright

18. Executive Session Resolution:

RESOLUTION:

THEREFORE, BE IT RESOLVED BY THE WESTAMPTON TOWNSHIP BOARD OF EDUCATION THAT this Board of Education, enter into executive session for discussion of personnel, student issues, as well as other matters which require attorney/client privilege. The outcome of such discussions will be made public at the appropriate time.

19. Open Session:

MOTION:

The Board of Education President calls for a motion that this Board of Education, Westampton Township Public Schools return to open session.

20. Adjournment:

MOTION:

There being no other business to come before the Board, The Board of Education President calls for a motion to adjourn the meeting.

**TOWNSHIP OF WESTAMPTON
BOARD OF EDUCATION
RESOLUTION AUTHORIZING EXECUTIVE SESSION**

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Westampton School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Governing Body will reconvene;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Westampton Township School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

(Check applicable reason)

_____ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public;

_____ Any matter in which the release of information would impair a right to receive funds from the federal government;

_____ Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

_____ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: _____);

_____ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

_____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

_____ Any investigations of violations or possible violations of the law;

_____ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer. Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the Board's position in the litigation or

negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);

_____Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective employee or employee employed or appointed by the Board, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting;

_____Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

BE IT FURTHER RESOLVED that the Westampton Township Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board of Education Attorney advises the Westampton Township Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the Township or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Westampton Township Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Tracy L. McGuire, Board Secretary, do hereby certify the above to be a true and correct copy of a resolution adopted by the Westampton Township Board of Education at their meeting held May 6, 2019 at the Westampton Middle School, 700 Rancocas Road, Westampton, New Jersey.

Tracy L. McGuire, Board Secretary